

NOW HIRING

Electrical Supervisor

Minn-Dak Farmers Cooperative is seeking full time, Electrical Supervisor, this position is responsible for supervising and directing Electricians to optimize factory reliability and operations. This position reports directly to the E&E Engineer.

Essential Job Duties

- The Electrical Supervisor supervises a crew of Electricians that performs plant maintenance and construction. This individual is expected to lead, evaluate, and develop their personnel.
- Implement and require strict adherence to all safety, food safety, feed safety, and sanitation rules and programs as well as other applicable company policies and regulatory or compliance issues.
- Ensure high personnel utilization and best maintenance practices are achieved by:
 - ▶ Actively utilizing service call system
 - ▶ Managing and prioritizing service calls backlog
 - ▶ Assigning service calls to keep percent of planned and scheduled work high
- Develop the process, electrical, instrumentation, control, and leadership skills of self and others through training. Assure that personnel are knowledgeable and competent in their assigned jobs.
- Recognize opportunities for applying new technologies or methods to how the process is measured and controlled. Come up with suggestions and recommendations for improvement.
- Monitor and control the morale and discipline of maintenance and process personnel.
- Manage the financial responsibilities and activities of the department including:
 - ▶ Submitting campaign and inter-campaign budgets for assigned equipment in timely manner
 - ▶ Projecting and submitting PI requests for improvements and asset replacement
 - ▶ Optimizing department inventory costs by managing inventory
- Coordinate, oversee, document, and assist in the planning, installation, and testing of equipment, devices, and systems that replace existing or are part of new installations.
- Manage the maintenance activities, operation, and reliability of all electrical equipment and control devices. Insure compliance with formal regulations regarding periodic calibration/testing of equipment.
- Manage the preparation and maintenance of reports necessary to carry out the functions of the department. Prepare reports for management, as necessary or requested.
- Report mechanical, electrical, instrumentation, environmental, food safety, feed safety, food quality and operational problems, and unsafe conditions to supervisor.
- Serve as Master of Record for Minn-Dak Farmers Cooperative and prepare quarterly reports for North Dakota State Electrical Board. Work and cooperate with State Electrical Inspector as needed.
- Work with Maintenance Engineer to identify and develop critical equipment PM's, life expectancy and replacement plan.
- Expected to fill in for Instrumentation Supervisor when needed.
- Work with Supervisor and Human Resources staff to recruit, interview, select, hire, and employ an appropriate number of employees.
- Good attendance, safety, disciplinary, and overall employment records
- Perform other work as directed by supervisor and as required by the business.

AND MORE!

More Information listed on company website: mdf.coop/careers

Application Process

All interested and qualified individuals are encouraged to provide a resume. Please email to jobs@mdf.coop or mail to:

MINN-DAK FARMERS COOPERATIVE

Attn: Zane • 7525 Red River Road • Wahpeton, ND 58075
701-671-7777



Equal Opportunity Employer

